

**MINUTES OF THE BOARD OF TRUSTEES
UNIVERSITY OF NORTH ALABAMA
FLORENCE, ALABAMA
11:00 a.m., Friday, September 16, 2016**

The Board of Trustees for the University of North Alabama met on Friday, September 16, 2016, in Banquet Hall A of the Guillot University Center in accordance with Section 6 of Act No. 773 of the 1967 Regular Session of the Legislature of Alabama. A letter from three Trustees (dated August 26, 2016) was sent to Governor Robert Bentley in care of his Director of Constituent Affairs, requesting that the Governor call the September 16 quarterly meeting. Proposed letters calling the Board to the meeting also were sent for the Governor's signature as per standard practice, and the same were mailed to the Trustees from the Governor's office in advance of the meeting under the date of August 30, 2016.

On September 9, 2016, Board members were advised via email that the agenda, proposed resolutions, and supporting documents for items of discussion were available for individual electronic access in the Canvas software system.

In the absence of Governor Robert Bentley (the President of the Board), the meeting was called to order at 11:00 a.m. by Board President Pro Tempore Marty Abroms.

I. INVOCATION

The opening invocation was offered by Athletics Director Mark Linder.

II. ROLL CALL

The roll was called by President Kenneth D. Kitts, and the following members were present:

Trustee Marty Abroms	Trustee Libby Jordan	Trustee Steve Pierce
Trustee Joel Anderson	Trustee Marcus Maples	Trustee Simpson Russell
Trustee Rodney Howard	Trustee Todd Ouellette	Trustee Will Trapp

Absent were ex officio members Governor Robert Bentley and State Superintendent of Education Michael Sentance.

Others present for all or part of the meeting:

- Ms. Amber Fite-Morgan, University Attorney and Chief Diversity Officer
- Mr. Mark Linder, Athletics Director
- Mr. Ron Patterson, Associate Vice President for Enrollment Management
- Dr. Debbie Shaw, Vice President for University Advancement
- Mr. David Shields, Vice President for Student Affairs
- Dr. John Thornell, Vice President for Academic Affairs and Provost
- Mr. Evan Thornton, Acting Chief Financial Officer
- Dr. Greg Carnes, Dean of the College of Business
- Dr. Melvin Davis, Dean of Library and Educational Technology Services
- Dr. Donna Lefort, Dean of the College of Education and Human Sciences
- Dr. Vicki Pierce, Dean of the Anderson College of Nursing

IV. PRESENTATION ON UNA'S HONORS PROGRAM

In an effort to spotlight innovative programs and to familiarize Trustees with different units of the University, Dr. Thornell introduced Dr. Brewton for a brief presentation on the Honors Program. Dr. Brewton then called on two Honors students – Monica Velasquez and Brandon Brown – for testimonials on their experiences at UNA.

V. APPROVAL OF MINUTES OF THE JUNE 13, 2016, ANNUAL BOARD MEETING

Mr. Abrams submitted the minutes for approval, noting that he had already advised the recording secretary of a typographical error that will be corrected. Upon motion by Mr. Anderson and second by Ms. Jordan, the minutes were approved unanimously as so amended.

VI. REPORT OF THE PRESIDENT

Dr. Kitts gave a brief summary on the state of the University. His remarks included:

- Appreciation of hard work by faculty and staff in achieving record enrollment this fall;
- Special commendation to the Admissions staff on another record entering freshmen class;
- Introduction of Mr. Patterson as the University's new chief enrollment officer;
- Acknowledgment of Mr. Sentence assuming his new position this week as State Superintendent of Education and thereby, as a new ex officio member of the Board; and
- Impending appointment of oversight committees for academic program and administrative office analyses to guide this large and complex study this academic year.

VII. REMARKS FROM CONSTITUENCY GROUP LEADERS

Mr. Abrams called on Dr. Brommer, Ms. Green, and Dr. Jacques for brief remarks on behalf of their respective groups. Dr. Brommer and Dr. Jacques thanked Dr. Kitts for his advocacy of an employee cost-of-living salary increase for the coming year.

VIII. ACADEMIC AFFAIRS AND STUDENT LIFE COMMITTEE MATTERS

- A. Enrollment Management Update**
- B. Campus Housing Update**
- C. Status Report on Bridge to Bachelor of Science in Nursing (B2BSN) Initiative between the University of North Alabama and Select Partnering Institutions and Healthcare Facilities**

These items were reviewed during the work session that preceded the Trustees meeting. There were no additional questions, and these items required no action by the Board.

D. Resolution Approving Agreement between the University of North Alabama and Collegis Education

This item had been thoroughly discussed during the work session that preceded the Board meeting, and there were no additional questions. Upon motion by Ms. Jordan and second by Mr. Russell, the resolution was approved by unanimous vote.

E. Status Report on Efforts to Become a Smoke-Free Campus

F. Student Satisfaction Survey

These items were reviewed during the work session that preceded the Trustees meeting. There were no additional questions, and these items required no action by the Board.

IX. ADVANCEMENT AND UNIVERSITY RELATIONS COMMITTEE MATTERS

A. Resolution Declaring October 10, 2016, as “Indigenous People’s Day” at the University of North Alabama

This item had been discussed during the work session that preceded the Board meeting, and there were no additional questions. Upon motion by Mr. Trapp and second by Mr. Pierce, the resolution was approved by unanimous vote.

B. Resolution Approving New Amended Set of Bylaws for University of North Alabama Foundation

Mr. Trapp gave introductory comments and then moved approval of the resolution that had been discussed during the preceding work session. Mr. Anderson asked for clarification on whether these bylaws presented constitute a “new” or “amended” version. Dr. Shaw affirmed that the bylaws represent amendments from the existing set that originally date back to 1995. Therefore, Mr. Trapp made a motion to revise the title of the resolution accordingly, and that motion was seconded by Mr. Anderson and approved by unanimous vote. Mr. Trapp then moved approval of this resolution with the title as so revised. Ms. Jordan seconded the motion, and the same was approved by unanimous vote.

C. Impending Changes to Affiliation Agreement between UNA and UNA Foundation

This information item had been reviewed during the work session that preceded the Board meeting. Mr. Trapp is participating in the work group that will recommend revisions to this document, and it is hoped that the same can be brought to the Trustees for consideration at the next Board meeting in December. This item required no action by the Board today.

X. AUDIT, FINANCE, AND ADMINISTRATION COMMITTEE MATTERS

A. Review Financial Information for Quarter Ending June 30, 2016

This item was discussed during the work session that preceded the Trustees meeting. There were no additional questions, and this item required no action by the Board.

B. Resolution Approving University of North Alabama Proposed FY 2016-2017 Budgets

This item had been discussed during the work session that preceded the Board meeting, and there were no additional questions. Upon motion by Mr. Russell and second by Mr. Ouellette, the resolution was approved by unanimous vote. Mr. Abrams commended the University's faculty, staff, and administration on their hard work that resulted in record enrollment this fall.

C. Resolution Authorizing the President to Budget Additional Funds for FY 2016-2017

This item had been discussed during the work session that preceded the Board meeting, and there were no additional questions. Upon motion by Mr. Russell and second by Mr. Pierce, the resolution was approved by unanimous vote.

D. Resolution Authorizing Solicitation of Bids and Expenditure of Funds for New Lighting System in Norton Auditorium

This item had been discussed during the work session that preceded the Board meeting. Upon question from Mr. Anderson, it was clarified that this resolution allows the University to proceed with this project without returning to the Board if the low bid does not exceed \$600,000. Upon motion by Mr. Russell and second by Mr. Anderson, the resolution was approved by unanimous vote.

E. Deferred Maintenance Projects Planned for 2016-2017

F. Review of Investments – UNA Foundation

G. Review of Investments – University Endowment

H. Circular Road Parking Expansion Project

All of these information items were reviewed during the work session that preceded the Trustees meeting. There were no additional questions, and these items required no action by the Board.

I. Resolution Authorizing Solicitation of Bids for the Construction of a New Anderson College of Nursing Building at the University of North Alabama

This item had been discussed during the work session that preceded the Board meeting. Mr. Russell moved approval of the resolution. Mr. Abrams clarified that in contrast to the above action on Norton Auditorium lighting, this resolution calls for this matter to return to the Board for consideration of bids to be opened later this fall before the University can proceed with this project. Mr. Anderson seconded the motion, and the resolution was approved by unanimous vote.

XI. OTHER BUSINESS

A. Report from Ad Hoc Presidential Evaluation Committee

Committee chair Russell reviewed development of goals and objectives for the coming year that are a part of the presidential job performance and employment contract renewal process. He noted that some of these objectives are already accomplished or may be continually ongoing. He also pointed out that the long-term review of facilities, academic and administrative program analyses, and athletics issue are the three priorities emphasized for the coming year. Mr. Russell moved that the Board ratify the work of the Presidential Evaluation Committee and accept the list of goals and objectives. Mr. Maples seconded, and the same was approved by unanimous vote.

B. Approval of Presidential Employment Contract

Mr. Russell gave brief comments concerning the proposed new contract, noting that the major change is that its effective date (October 1) and evaluation period (October 1 – September 30) will now coincide with the University's academic year and fiscal year. Upon motion by Mr. Russell and second by Mr. Pierce, the employment contract was approved by unanimous vote.

Note: Following the conclusion of the meeting, Mr. Abrams (on behalf of the Board) and President Kitts executed the new contract.

XI. MOTION FOR EXECUTIVE SESSION

Upon motion by Mr. Maples, second by Mr. Russell, and a unanimous vote, the meeting recessed at 11:55 a.m. to go into a brief executive session to discuss a good name and character issues related to an item from the Honorary Degrees and Building Names Committee and to discuss pending legal matters.

At approximately 11:56 a.m., the Board entered into executive session with legal counsel Bob Hill and University Attorney Amber Fite-Morgan present. Both are attorneys licensed to practice law in the State of Alabama and could certify that the Board's discussion of these matters in today's executive session was authorized under Section 3 of the Code of Alabama that allows for executive session to discuss legal ramifications of threatened litigation, the general reputation and character of an individual, and the professional competence and job performance of an individual. Therefore, the executive session was in compliance with the Open Meetings Act.

The Board reconvened in regular session at 12:16 p.m. immediately following the executive session. Honorary Degrees and Building Names Committee chair Jordan reported that a **Resolution Authorizing Naming of New Nursing Building on the University of North Alabama Campus as "Laura M. Harrison Hall"** was presented in executive session and viewed favorably by the Board. Ms. Jordan then moved approval of the resolution. Mr. Trapp seconded the motion, and the resolution was approved by unanimous vote.

XII. MOTION TO ADJOURN

There being no other business to come before the Board, upon motion by Mr. Anderson, second by Mr. Howard, and a unanimous vote, the meeting adjourned at 12:17 p.m.

Approved December 19, 2016



President Pro Tempore



Secretary